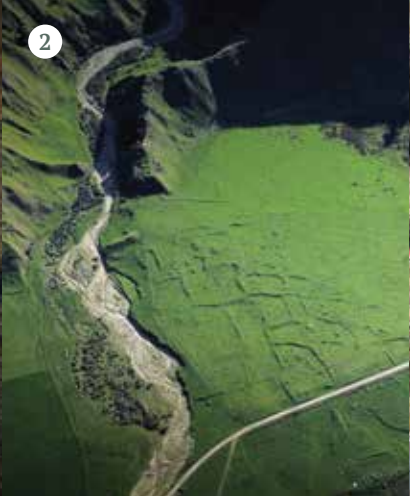


# APPLYING FOR AN ARCHAEOLOGICAL AUTHORITY



HERITAGE NEW ZEALAND  
POUHERE TAONGA



ARCHAEOLOGICAL SITES ARE AN IRREPLACEABLE PART OF OUR HERITAGE. BEFORE YOU APPLY FOR AN AUTHORITY IT IS WORTHWHILE CONSIDERING IF THERE MAY BE AN ALTERNATIVE THAT WILL NOT ADVERSELY AFFECT THE ARCHAEOLOGICAL SITE.

For example, if you are planning a subdivision of land for residential development, could the building platforms and accessways be designed to avoid archaeological sites? Could the archaeological sites be part of land for reserve contribution?

Protecting and managing archaeological sites help preserve our heritage for future generations. Heritage New Zealand, the New Zealand Archaeological Association and archaeological consultants can advise on ways to preserve and manage archaeological sites.

#### IMAGES:

Cover image: Trypots behind the beach at Te Awaiti whaling station, Tory Channel (IMAGE: NIGEL PRICKETT, DOC)

- 1 Remains of gold mining town, Nenthorn, Otago (IMAGE: KEVIN JONES, DOC)
- 2 Remains of Māori garden system, Waikekeno, Wairarapa (IMAGE: KEVIN JONES, DOC)
- 3 Albert Barracks excavation, Auckland (IMAGE: ROD CLOUGH)



## WHEN DO I NEED AN ARCHAEOLOGICAL AUTHORITY?

If you are going to do work that may affect an archaeological site you must obtain an archaeological authority from Heritage New Zealand Pouhere Taonga before you start work. This could be earthworks for subdivision, forestry operations, mining, road construction, building, landscaping or fencing.

## HOW DO I APPLY FOR AN ARCHAEOLOGICAL AUTHORITY?

Please discuss your project with the Regional Archaeologist before you submit your application. You need to then fill out an application form. To obtain a copy, contact your local Heritage New Zealand office (see overleaf) or visit our website [www.heritage.org.nz](http://www.heritage.org.nz).

We will consider your application and advise you in writing of our decision.

## WHAT INFORMATION DO I NEED TO PROVIDE?

- A description of the activity that will affect the site.
- A description of the archaeological site.
- An assessment of the archaeological values of the site and the effect of the work on those values. You may need to engage an archaeologist or cultural heritage specialist to describe the site and undertake this assessment. To obtain a list of consultant archaeologists contact the New Zealand Archaeological Association. [www.nzarchaeology.org.nz](http://www.nzarchaeology.org.nz)
- An assessment of any Māori values of the site and the effect of the work on those values. This assessment is best provided by tangata whenua. Heritage New Zealand can assist with contacts.
- A statement about consultation. If you have consulted with tangata whenua or other affected people, what are their views? If you have not consulted, you must inform Heritage New Zealand of the reasons why consultation has not taken place.
- The consent of the landowner (if the landowner is not the applicant).

If this information has already been prepared for a resource consent application, it may be able to be reused.

## HOW LONG DOES THE PROCESS TAKE?

Once Heritage New Zealand has received an application you will be informed in five working days if it is accepted. It is the intent of Heritage New Zealand to process most authorities within 20 working days. If it is deemed to be complex or is required to go to the Māori Heritage Council it will be a maximum of 40 working days. We will inform you if your application meets these criteria.


## WHAT HAPPENS WHEN I RECEIVE MY AUTHORITY?

If Heritage New Zealand decides to grant an authority it may require some of the impacts of the loss of or damage to the site to be offset. This may involve an archaeologist monitoring the work that affects the site and recording any information or an archaeological investigation of the site, and the completion of a report.

## WHO WILL DO THE ARCHAEOLOGICAL WORK REQUIRED?

Heritage New Zealand must approve in writing any person who will carry out the archaeological work. It is useful to nominate this person when you apply for your authority although not essential.

## HOW LONG IS THE AUTHORITY VALID?

Authorities usually expire five years after the date of issue. If you have not completed the work within this period, you will need to reapply. 



### IMAGES:

- 1 Pā at One Tree Hill/ Maungakiekie, Auckland (IMAGE: KEVIN JONES, DOC)
- 2 Archaeologists recording information about archaeological features uncovered during construction of the Natural Gas pipeline Pupuruhe, Whakatane (IMAGE: HERITAGE NEW ZEALAND POUHERE TAONGA)
- 3 Native village and cowdie [sic] forest 1828, Augustus Earle (IMAGE: ALEXANDER TURNBULL LIBRAR, PUBL-0015-08)
- 4 Alexandra Redoubt, Pirongia, Waikato (IMAGE: KEVIN JONES, DOC)



## FOR INFORMATION ABOUT ARCHAEOLOGICAL SITES:

For enquiries about archaeological sites and applications to modify or destroy sites contact the Regional Archaeologist in your nearest Heritage New Zealand office:

- Northland Area Office, Kerikeri** ph: 09 407 0470  
 (Northland)
- Northern Regional Office, Auckland** ph: 09 307 9920  
 (Auckland, Hauraki, Thames / Coromandel)
- Lower Northern Area Office, Tauranga** ph: 07 577 4530  
 (Bay of Plenty, Waikato, Gisborne)
- Central Regional Office** ph: 04 494 8320  
 (Lower North Island, Nelson / Tasman, Marlborough)
- Southern Regional Office, Christchurch** ph: 03 357 9629  
 (Canterbury, West Coast)
- Otago / Southland Area Office** ph: 03 477 9871  
 (Otago, Southland)
- The Senior Archaeologist** ph: 04 472 4341  
 Heritage New Zealand  
 PO Box 2629, Wellington  
 Email: [archaeologist@heritage.org.nz](mailto:archaeologist@heritage.org.nz)

For further information about the New Zealand Archaeological Association database of archaeological sites and a list of consultant archaeologists, visit their website [www.nzarchaeology.org](http://www.nzarchaeology.org)