



HERITAGE NEW ZEALAND
POUHERE TAONGA

Form D

Transfer of responsibility for authority conditions according to section 55(2) of the Heritage New Zealand Pouhere Taonga Act 2014 when the land owner changes

This form is to be used when:

- the land owner and the authority holder are the same party; and when
- land, under which an unfinished authority is in place, is sold to another party.

It acts as documentation confirming transferral and acceptance of responsibility of any remaining authority conditions to the new land owner who will become the authority holder.

Submit your application online at www.heritage.org.nz/archaeology/archaeological-authorities. Please do not email it.

- Download the form and save it to your computer before filling it out to avoid losing information from the form.

Authority number

ORIGINAL LAND OWNER

(i.e. the party to which the archaeological authority was issued)

Consent

I (please print name)

acknowledge that I have advised the new land owner:

- 1) that an authority applies in relation to the land; and
- 2) of the conditions of the authority; and
- 3) of any other relevant conditions.

Signature

Date

NEW LAND OWNER

(i.e. the party to which the responsibility of the archaeological authority is being transferred to)

Contact details

Name

Address

Daytime phone

Mobile

Postcode

Email

Mailing address
(if different from above)

Mailing address
Postcode

Consent

I (please print name)

acknowledge:

- 1) that I accept the responsibility of the authority and any conditions that are now my responsibility; and
- 2) that the responsibility has been transferred from the original land owner to me.

Signature

Date

FORM E: APPLICATION FOR APPROVAL OF ARCHAEOLOGIST

It is not essential that Form E is completed along with your application for an archaeological authority. Your authority can be issued without having an approved person on board. However, the majority of authorities have conditions that require the input of an approved person.

The application for an s45 person has a 10-working day processing time (if received separately to Form C) and a 15-day appeal period (or 18 days if any parties are alerted by post rather than email) during which no works can be carried out. Therefore, it is a good idea to submit Form E at the same time as Form C so you only have one processing time and one appeal period to factor into your work schedule.

SECTION 1: DETAILS OF NOMINATED PERSON

These are the details of the consultant who has been contracted to carry out any archaeological work required. A list of available archaeological consultants can be found at nzarchaeology.org. Inclusion on this list does not necessarily mean that we approve them for your activity. We consider each application on an individual case by case basis, taking into account the person under application (their skills, experience and access to appropriate cultural support) and the activity that is proposed. Be aware that some projects may require specialist skills (for example archaeological buildings recording) so it is wise to ensure that the person you choose has the right skills for the job.

Refer to our s45 guideline (see heritage.org.nz/resources/archaeology-resources for more information on what is considered during this approval process.

QUESTIONS and SUBMISSION OF APPLICATION

If you have questions or need some advice about your authority application, please get in touch with your nearest Heritage New Zealand Pouhere Taonga office.

All authority applications are uploaded via our website as described below. Please do not email your application.

Region	Use the following contact details for general correspondence:	Submitting your application Please do not email it
Northland	09 407 0470 ArchaeologistNA@heritage.org.nz	Submit your application and any related documents via our website: <ul style="list-style-type: none">• Go to www.heritage.org.nz• Go to the archaeological authorities page• In the yellow section, select the kind of application you are making• Click <i>Submit application</i>• Complete the popup form, and load your application and any accompanying documents when prompted• Check the Privacy box and click <i>Next</i>• An email will confirm submission including the authority application number.
Auckland, Hauraki, Thames-Coromandel	09 307 9923 ArchaeologistMN@heritage.org.nz	
Bay of Plenty, Waikato, Gisborne	07 577 4535 ArchaeologistLN@heritage.org.nz	
Taranaki, Manawatū-Wanganui, Tasman, Nelson, Marlborough	04 494 8323 Archaeologist1CR@heritage.org.nz	
Chatham Islands, Hawke's Bay, Wellington	04 494 8324 Archaeologist2CR@heritage.org.nz	
West Coast, Canterbury	03 363 1884 ArchaeologistCW@heritage.org.nz	
Otago, Southland	03 470 2364 ArchaeologistOS@heritage.org.nz	