



New Zealand
Historic Places Trust *Pouhere Taonga*



Annual Report

for the year ended 30 June 2002



*Presented to the Minister for Arts, Culture & Heritage
pursuant to Section 81 of the Historic Places Act 1993.*

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CHAIRPERSON'S INTRODUCTION

Since becoming Chairperson of the Trust in June 2002 I have been contacted by a surprising number of New Zealanders. I have been amazed how much passion they exhibit for their ancestral places. From historic buildings to archaeological sites and culturally significant topographical features, people are trying to protect sites at risk and are seeking the advice and support of the Trust.

The Historic Places Trust Pouhere Taonga is New Zealand's leading national historical and cultural heritage agency. The unique role of the Trust in the arts, culture and heritage sector is to promote the "historic places" dimension of heritage: historic sites, buildings and landscapes, including cultural sites of significance to Maori.

The Trust's activities relate to the recognition, protection and promotion of historic and cultural heritage across the whole extent of New Zealand including both urban and rural communities. The Trust's mandate covers the entire time span of New Zealand history from the earliest ancestral arrivals to recent heritage places, and the values, knowledge and disciplines of all cultures in New Zealand.

There is widespread and growing public support in New Zealand for historic heritage preservation and interpretation. It is increasingly acknowledged that more effective recognition, protection and promotion of historic and cultural heritage creates major benefits for regional development, heritage tourism and education. The Trust therefore faces escalating public expectations and demands for its services and has an unprecedented opportunity to contribute to the nation.

At the same time, however, the protection of historic and cultural heritage is often strongly contested in New Zealand. Some protected heritage buildings and structures are seriously deteriorating. Information about historic places is not often easily accessible either to local communities or to visitors.

During the 2002/03 year the Board of the Trust invested energy into more clearly defining our vision for New Zealand's historic and cultural heritage. This process has been undertaken in close consultation with the Associate Minister for Arts, Culture and Heritage and the Ministry for Culture and Heritage. That vision has been captured in the motto, "Keeping Our Heritage Places Alive and Useful". The Trust contributes to the realisation of this vision by "Recognising Heritage, Protecting Heritage and Promoting Heritage".

The Trust's effectiveness and strength lie in its integrated role as both a regulatory and a heritage promotion agency. The Board has therefore maintained the direction of the Trust across the full range of its statutory mandate. Emphasis has been placed on recognising heritage through maintaining and enhancing the national Register of historic and cultural heritage. Priority has also been given to protecting heritage through the functions of the Trust as the national consent authority for archaeological sites, as a statutory advocate for historic and cultural heritage under the Resource Management Act, and as manager of a portfolio of over 50 heritage properties. The Trust seeks to promote heritage through empowering Maori to manage their historic and cultural heritage and advocating good historic and cultural heritage management practices. The Trust's membership stands at 26,000.

The Board is grateful to the Government and other funding providers for the support which it receives for its work. Despite the burgeoning demand for our services, and their outreach to all communities and cultural groups in New Zealand, our operating revenue is low compared with other national organisations in the cultural sector and also low compared with local authorities which, like the Trust, have regulatory responsibilities. A major strategic risk for the Trust is the rapidly widening gap between public expectations and our resourcing.

Nevertheless, the Trust strives to achieve the maximum benefits for the people of New Zealand from the resources available to us. It is a task we share with many organisations and individuals including the Trust's branch committees and members and local communities including Maori. The Trust faces the challenge encouraged by the knowledge that New Zealanders truly value their historic sites and places and support their preservation and interpretation.

Puritia nga taonga tuku iho a nga tupuna

Hei tiki huia ma nga whakatupu o Aotearoa

Keep the treasures handed down by the ancestors

As an adornment for the descendants yet to be born in Aotearoa



Dame Anne Salmond

Chairperson

MAORI HERITAGE COUNCIL

Tena koutou e rau rangatira ma.

The 2001–2002 year has been a busy one for the Maori Heritage Council.

During this period, one of the Council's objectives has been to focus on achieving the outcomes of the Council's Strategic Plan, which is designed to address issues identified by Maori submitters to the Ministerial Historic Heritage Review and the Parliamentary Commissioner's 1994 report on Historic Heritage.

The Council is also working toward establishing policy to guide the registration process for wahi tapu and wahi tapu areas. Its aim is to reduce contention. In some cases, the registration of these places under the Historic Places Act is not always well understood or appreciated by landowners affected by a registration. Council believes advocacy and the sharing of better quality, up-to-date information and land details may assist a better understanding.

Maori Built Heritage is another area of work given high priority by Council. The Maori Heritage team (Tira Pouhere Taonga) has a Maori Heritage Adviser (Pouarahi Whakaora Taonga) working specifically in this area. The Council considers that deterioration and possible loss of carved meeting houses must be seen as a national concern. The Council sees these buildings as important to the nation.

The Maori Heritage Team has worked hard to achieve Council's objectives and outcomes to the Council's Strategic Plan. Besides developing its advocacy role, the team has a role in key national policy, planning, management, built heritage, and the provision of Maori values advice to the senior archaeologist in regulatory matters.

The Team has enjoyed a positive response from Maori communities, branch committees and the public as it moves wider afield. Establishing liaison links with local authorities and other agencies with Maori heritage responsibilities is ongoing and has required a major commitment to advocacy.

The Maori Heritage Team continues to work hard in their support and assistance to Maori communities through hui, workshops, and providing support for Court hearings and prosecutions. The Team has another role of promoting collaborative site management. This work is assisted on the ground by regionally-based Maori Heritage Advisers (Pouarahi) through working with whanau, hapu, iwi and Marae communities to increase their capacity to manage and protect their heritage.

UNESCO has recognised the Toitu Te Marae project – developed by the Maori Heritage Team to co-ordinate and promote agencies that provide services to Marae communities – with a certificate of endorsement for the United Nations Year for Cultural Heritage. The Department of Internal Affairs provided a grant to help stage a very successful hui, organised by the Maori Heritage Team, for Maori heritage volunteers. The hui was held at Nukuhau Marae and Te Rangiita Marae in Taupo and was well attended by many people with an interest and involvement in Maori heritage activities.

The Council's strategic priority is to "Save More Maori Heritage". The Council is very appreciative of Government's cultural recovery package funding for Maori Heritage. Council is pleased it is now part of the New Zealand Historic Places Trust's baseline funding but still wishes to highlight that there remains much to do in the area of saving Maori heritage.

Council also expresses its appreciation of the support given to Maori Heritage issues by the Trust Board. We acknowledge the role Dame Catherine Tizard has had in this and look forward to working further with Dame Anne Salmond. In reviewing its governance arrangements, the Trust Board resolved that the Maori Heritage Council be retained in its current form and that the bicultural dimension within the Trust Board be further developed.

Mrs Maria Tini and Mr Haami Te Whaiti resigned from the Council during this year. The Council wishes Mrs Tini well in recovering good health. The Council wants to record its appreciation of the contribution Mrs Tini made to all aspects of heritage during her term of appointment.

Dr Merata Kawharu and Dr Monty Soutar are two new members on Council, bringing the number of members on Council to six. Long-serving Mrs Te Aue Davis continues to work with the Maori Heritage Team in their efforts and represents both Trust and Council wherever her skills and knowledge are needed.

No reira, whakaorahia nga taonga mo nga whakatupuranga.

Tena tatou.



John Klaricich

Chair, Maori Heritage Council

CHIEF EXECUTIVE'S OVERVIEW

The urban and rural landscapes of New Zealand are rich in historic places which are an inseparable part of our national and cultural identity. Historic places, historic areas, wahi tapu and wahi tapu areas help us to remember, to learn, to belong, and to share our stories with others. They provide an inspiration for artistic creativity and a foundation for heritage tourism and our social, cultural and economic development.

The New Zealand Historic Places Trust is a bicultural organisation and seeks to connect strongly with Maori as tangata whenua. The Trust works in partnership with other national and local agencies and with communities including Maori throughout New Zealand. The common goal is to meet the wide-ranging aspirations which New Zealanders share for the recognition, protection and promotion of their heritage landscapes, places and sites. In all its regulatory and non-regulatory work the Trust seeks to maximise the recognition, protection and promotion of historic and cultural heritage for the benefit of the people of New Zealand.

Financial performance

The Trust's financial results for the year ended 30 June 2002 show an operating revenue of \$6.349 million, a 4.1% increase on the previous year. There were significant increases in property income, grants, sponsorships and bequests. Particularly notable were grants of over \$120,000 from meat industry sources for the Totara Estate Redevelopment Project in North Otago.

Crown funding during the 2001/02 year remained stable. It included the second year of funding for the Cultural Recovery Package, highlights of which are noted below.

Operational achievements

Highlights of the 2001/02 year include the implementation of the Cultural Recovery Package. There have been three parts to this: maintenance of Crown-owned heritage properties managed by the Trust, upgrading of the national Register of New Zealand's historic and cultural heritage, and development of the Trust's capability to deliver historic and cultural heritage services to Maori.

Using the Cultural Recovery Package the Trust has been able to undertake urgent deferred maintenance to address potential loss of heritage fabric, public safety issues, and statutory planning obligations at Crown-owned heritage properties managed by the Trust. The funding is being expended on heritage properties across the Trust's three regions including the preparation of management plans for historic reserves managed by the Trust. Highlights of this work include repairs to the roof of Old St Pauls in Wellington and maintenance at Rangiriri Pa and Te Wheoro's Redoubt in the Waikato.

Recent major restoration projects at the Trust's properties at the Kerikeri Mission Station, and at New Zealand's oldest existing farm buildings at Matanaka north of Dunedin, together with smaller conservation projects elsewhere, have set the national standard for conservation and interpretation. Work in Kerikeri during the year focussed on the investigation and conservation of rotting building fabric. Much more work remains to be done to ensure that these standards of care and education are met at all the Trust's properties in the public interest.

Also as part of the Cultural Recovery Package, a research team with staff based in each region have been upgrading the information in the national Register of New Zealand's historic and cultural heritage. Information on 1,000 Category I and Category II historic places was upgraded during the 2001/02 year. These include, for example, the Albert Barracks in Auckland and the Public Trust Building in Napier. The Trust continues to promote the Register as a nationally significant source of information for educational and resource management purposes. Much work to upgrade and extend the Register will remain to be done after the Cultural Recovery Package ends.

Associated with the Register upgrade project, the Trust launched Rarangi Taonga, New Zealand's Register of Historic Places Online, in March 2002. This involved development of the Trust's internet site and the new Register format, and notification of all owners of the properties to be included. By the year end, 300 of the 6,000 entries on the Register were included and there had been over 11,000 hits on the Register Online. Over 2,250 other requests for information on the Register were responded to during the year. There has been strong interest in and support for the Register from many local authorities. For example Environment Bay of Plenty has assisted in the upgrade of the Register in the Bay of Plenty region.

The Trust is the national consent authority for archaeological sites. During the 2001/02 year the Trust received 179 applications for authority to destroy, damage or modify archaeological sites. The outcomes of the authority process sought by the Trust, consistent with the Historic Places Act, are protection of historical and cultural values in the public interest wherever possible or, failing that, mitigation of loss through recovery of information.

For example, the Trust is working with forestry companies to promote best practice when harvesting to ensure the least possible damage to archaeological sites. Also a number of major roading projects have the potential to affect archaeological sites. In response to the application to destroy archaeological sites in the construction of Wellington's Te Aro Bypass, a programme of archaeological investigation was negotiated as a condition of the authority.

The Trust has a statutory role to advocate for historic and cultural heritage under the Resource Management Act 1991. The outcome sought by the Trust consistent with the Historic Places Act is the protection and preservation of historic and cultural heritage in the public interest. During the year 312 planning documents were assessed and response was made to over 2,800 resource consent applications. For example, the Trust has maintained a close working involvement on the Waitemata Waterfront development in Auckland with regard to the conservation and adaptive re-use of important heritage buildings.

A primary function of the Trust in the public interest is to advocate good historic and cultural heritage management practices, including awareness of the importance and special requirements of Maori heritage. For example over 9,350 requests for heritage advice from owners and developers and over 2,500 requests from local authorities were met during the year.

Delivering outcomes for Maori

The Trust has used the Cultural Recovery Package to develop its national Maori heritage team, Tira Pouhere Taonga. This now consists of a Kaihautu, Senior Maori Heritage Policy Analyst/Kaiwhakaterere, Senior Archaeologist and Maori Heritage Adviser (Maori Built Heritage) based at the National Office, and a network of Maori Heritage Advisers/Pouarahi located at Kerikeri, Auckland, Tauranga, Wellington and Christchurch. The Trust was very encouraged that continuation of the Cultural Recovery Package for Maori heritage beyond the 2002/03 year was baselined in the 2002 Budget.

The Maori heritage team is now playing a key role with the Trust's regional staff in connecting strongly with Maori communities and ensuring that the Trust has the fullest regard for Maori customary and cultural heritage values. The Maori heritage team has provided assistance to whanau, hapu and iwi to manage their heritage through training, assistance with the conservation of heritage buildings, and resource management initiatives. Over 1,300 requests for heritage advice from whanau, hapu and iwi have been met.

Highlights during the year included discussions with other agencies to co-ordinate initiatives for a National Marae Heritage programme called Toitu Te Marae. A very successful hui for Maori heritage volunteers was held at Nukuhau Marae in Taupo. A bicultural protocol has been signed with the whanau within Ngati Maru for co-management of the Thames School of Mines. The Trust's specialist conservator of Maori arts worked in partnership with Ngati Porou in the restoration of the tukutuku panels, carvings and painted surfaces at St Mary's Memorial Church, Tikitiki on the East Coast, rededicated on ANZAC Day. A range of important legal cases were progressed which will influence Maori heritage protection under the Resource Management Act.

Public visitation

Over 70,250 visitors were received at heritage properties owned by the Trust, a 10% increase on the previous year. The increases have resulted from the Trust's conservation and interpretation projects, exhibition programmes, functions and events, and improved promotion. For example there was a 35% increase in visitors at Pompallier in Russell during the year, and a 97% increase at Alberton in Auckland.

Public interest in special events and exhibitions at the Trust's heritage properties has also been high. For example about 1,000 people visited the Totara Estate in North Otago on the 120th anniversary of the first frozen meat shipment from New Zealand in February 2002. Over 500 people attended the celebrations at Pompallier in Russell in April 2002 surrounding the return of Bishop Pompallier's remains to New Zealand, and 120 descendents of missionary families, iwi and others celebrated the 180th birthday of the Kerikeri Mission Station. Special exhibitions included a display of nineteenth century textiles at The Elms, Tauranga, in March, and a Jazz Festival at Old St Pauls in May 2002, and an ongoing series of temporary exhibitions at Alberton, Highwic and Ewelme in Auckland featuring items from the collections.

The Trust's members and Branch Committees

The Trust's membership currently stands at 26,000. A corporate supporters programme was initiated in April 2002. Half of the new business members are providing benefits to other members. For example, a heritage accommodation provider is offering a 10% discount to members of the Trust.

The Trust's 23 branch committees continue to pursue heritage promotion initiatives. For example, the Northland branch located every registered historic place in their region using satellite positioning equipment. The Hauraki branch committee in partnership with other local agencies developed a heritage trail brochure promoting the registered places of early Thames. The Invercargill branch committee has successfully partnered a local heritage trust in restoration of the derelict Bank of New South Wales building which was almost demolished but now houses successful retail outlets and also the branch committee office.

EEO Compliance (S.70)

EEO principles and processes are part of mainstream management practices in the Trust. EEO principles continue to be demonstrated in all recruitment and redeployment processes for the Trust.

Conclusion

A principal characteristic of the 2001/02 year has been a continuation of the growing demand for the Trust's services in all areas of our work. The devolved structure of the Trust based on three regional offices and a series of area offices has made the Trust more effective, visible and accessible.

For example, our records show that, compared with the previous centralised structure, the new regionalised structure has handled a 500% increase in requests by owners and developers for conservation advice. Advice requests from local authorities have increased by 400%. Compared with the pre-1999 situation, 80% more archaeological authority applications are being considered each year.

The Trust's ability to handle the increased caseload demonstrates that the 1999 restructuring has been an outstanding success. Undeniably, however, the demands have placed stresses on the Trust's Board, Maori Heritage Council, management, staff and volunteers. I express my thanks to all those associated with the Trust for their commitment, enthusiasm and hard work.

In the face of increasing expectations, the Trust faces a substantial challenge to prioritise its activity to achieve the maximum benefit for the historic and cultural heritage of New Zealand with the resources at our disposal. We will be working to refine our structures, systems, processes and skills to address this challenge. We will continue to work in collaboration with iwi and hapu and with many organisations, individuals, branch committees, Trust members and local communities – all those who share our vision: "Keeping Our Heritage Places Alive and Useful"

A handwritten signature in black ink, reading "William Tramposch". The signature is fluid and cursive, with a large, sweeping flourish over the name.

Dr William Tramposch
Chief Executive

ORGANISATIONAL INFORMATION

The Trust Board

The Historic Places Act provides for an 11-member Board of Trustees. The membership during the reporting period was:

(a) **Appointed by Minister**

- (i) Dame Catherine Tizard ONZ, GCMG, GCVO, DBE, QSO, Chair of the Trust Board (s.42(a)), expiry of term on 30 May 2002
- (ii) Dame Anne Salmond CBE, DBE, FRSNZ, Chair of the Trust Board (s.42(a)), from 1 June 2002
- (iii) Mr John Klaricich (s.42(b))
- (iv) Mr Peter Adds (s.42(b)), expiry of term on 30 September 2001
- (v) Dr Merata Kawharu (s.42(b)), from 1 October 2001

(b) **Elected by Trust membership**

- (i) Mr Denys Oldham, (s.42(c))
- (ii) Mr Con Flinkenberg, (s.42(c))
- (iii) Mr Ivan Taylor, (s.42(c))

(c) **Appointed by (a) and (b) above**

- (i) Dr Harry Allen (s.42(d))
- (ii) Mrs Te Aue Davis OBE (s.42(d))
- (iii) Mr Murray Mouat (s.42(d))
- (iv) Ms Maria Tini (s.42(d)), resigned with effect from 30 May 2002
- (v) Dame Anne Salmond CBE, DBE, FRSNZ, from December 2000

Retirements during the year under review were received from:

Dame Catherine Tizard
Mr Peter Adds

Resignations during the year under review were received from:

Mrs Maria Tini

In terms of s.51, the Chief Executive, Ministry for Culture and Heritage, is entitled to attend meetings.

Maori Heritage Council

The Maori Heritage Council members are:

Trust Board members (s.84 (2) (a), (b) and (c))

Mr John Klaricich, Ngati Wharara, Ngapuhi (Chairperson) (s.84(2)(a))

Mrs Te Aue Davis OBE, Ngati Maniapoto, Ngati Hikairo (s.84(2)(b))

Dr Harry Allen, Archaeologist (s.84(2)(c))

Mr Peter Adds (s.84(2)(a)), expiry of term on 30 September 2001

Dr Merata Kawharu, Ngati Whatua, Ngapuhi (s.84(2)(a)), from 1 October 2001

and members appointed by the Minister of Conservation (s.84(2)(d)):

Ms. Maria Tini, Te Arawa, Ngai Tahu, resigned with effect from 30 May 2002

Mr Waaka Vercoe, Te Arawa, Ngati Awa

Mr Haami Te Whaiti, Ngati Kahungunu, resigned with effect from 30 May 2002

Dr Monty Soutar, Ngati Porou (Te Aowera), Ngati Awa (Te Rangihouhiri)

Retirements during the year under review were:

Mr Peter Adds

Resignations during the year under review were received from:

Mrs Maria Tini

Mr Haami Te Whaiti

VISION MISSION AND VALUES STATEMENTS

On 31 March 2000 the Trust Board adopted a Strategic Plan 2000–2005 Ko te pae tawhiti – Kia tina. This included the following key statements:

Vision

Our heritage places: valued, respected, preserved.

Mission

To promote and care for our historic and cultural places.

The Treaty of Waitangi *Te Tiriti O Waitangi*

The New Zealand Historic Places Trust Pouhere Taonga will meet the obligations and responsibilities embodied in the Treaty of Waitangi and will respect the customary and heritage values of both parties to the Treaty.

Values

The assumptions underlying both the Trust's interpretation of its functions and the Mission Statement are:

- ◆ New Zealand's historic and cultural places are taonga (treasures) and
 - have lasting value and intrinsic worth in their own right
 - have tangible and spiritual values that are essential to both Maori and Pakeha identity
 - can teach New Zealanders about the culture, lifestyle, aspirations and achievements of those who came before them
 - present visible evidence of the continuity between past and present society
 - deserve the best care that can be given them, so that future generations will receive them with their essential characteristics of form and material unimpaired
- ◆ The human history of New Zealand is a continuum
- ◆ The cultures and contributions of all New Zealanders are to be appreciated as part of this country's history.

STATEMENT OF RESPONSIBILITY

For the Year ended 30 June 2002

In terms of Section 42 of the Public Finance Act 1989 we hereby state that:

- 1 We have been responsible for the preparation of these financial statements and the judgments used therein.
- 2 We have been responsible for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial and non financial reporting.
- 3 We are of the opinion that these financial statements fairly reflect the financial position and operations of the Trust for the reporting period.



Dame Anne Salmond
Chairperson
Date: 25 October 2002



Dr William Tramposch
Chief Executive
Date: 25 October 2002

STATEMENT OF SERVICE PERFORMANCE

30 JUNE 2002

OUTPUT 1 – REGISTRATION SERVICES

Performance Targets		Performance Achieved	
<i>Costs</i>			
Income budget	\$954,527	Income Actual	\$1,099,085
Expenditure budget	\$954,527	Expenditure Actual	\$1,083,514
(i) Registrations processed for historic places/areas (Historic places are registered if they have historical or cultural heritage significance or value)			
<i>Quantity</i> ¹			
◆ 18 registrations		12 historic places / historic areas	
<i>Quality</i>			
◆ Complete to Board standards		Board Standards met ²	
(ii) Registrations processed for wahi tapu and wahi tapu areas			
<i>Quantity</i>			
◆ 13 registrations		11 wahi tapu / wahi tapu areas	
<i>Quality</i>			
◆ Complete to Maori Heritage Council standards		Maori Heritage Council standards met ²	
(iii) Supply of written/phone requests for information on registration			
<i>Quantity</i> ³			
◆ 1,500 requests replied to		2,251 written or phone requests for information on registration provided.	
<i>Timeliness</i>			
◆ Answer 90% of requests within five working days, remaining 10% within 20 working days		Answered 90% of requests within five working days, remaining 10% within 20 working days.	

Performance Targets	Performance Achieved
<p>(iv) Trust register maintained.</p> <p><i>Quantity</i>⁴</p> <ul style="list-style-type: none"> ◆ 12.5% of entries on the Trust register reviewed and amended as necessary ◆ New register database developed <p><i>Quality</i></p> <ul style="list-style-type: none"> ◆ OIC requirements met ◆ New strategies for registration work developed <p><i>Timeliness</i></p> <ul style="list-style-type: none"> ◆ Updated Register supplied to Trust offices and Territorial Local Authorities (TLAs) by 30 June 2002 	<p>6% of entries achieved</p> <p>New register database developed and Register launched on the Trust website</p> <p>Requirements met. Registrar appointed to lead further development of the Register.</p> <p>Register supplied as required.</p>

OUTPUT CLASS 2 — PROVISION OF TECHNICAL AND HERITAGE ADVICE

Performance Targets		Performance Achieved	
<i>Costs</i>			
Income budget	\$333,845	Income Actual	\$384,404
Expenditure budget	\$333,845	Expenditure Actual	\$393,204
(i) Provision of heritage advice provided by phone, in person or in writing			
<i>Quantity</i> ³			
◆ To property owners and developers, 5,000 occasions		◆ 9,385 occasions	
◆ To hapu/iwi, 1000 occasions		◆ 1,339 occasions	
◆ To local authorities, 4000 occasions		◆ 2,509 occasions	
<i>Quality</i>			
◆ Receive less than 2% written complaints about service quality/timeliness		No written complaints were received on service quality/timeliness.	
<i>Timeliness</i>			
◆ 95% of enquiries answered within 10 working days of receipt.		Enquiries answered within timeframe.	
(ii) Assess conservation plans for TLAs, iwi and others (A plan specific to a building/site that details, for example, its history, fabric, future maintenance and remedial work required)			
<i>Quantity</i> ³			
◆ 50		131 conservation plans assessed	
<i>Quality</i>			
◆ Meet ICOMOS Charter standards		International Council of Monuments and Sites (ICOMOS) Charter standards met. [Charter sets out principles to guide the conservation of places of cultural heritage value in New Zealand.]	
<i>Timeliness</i>			
◆ 95% of enquiries answered within 10 working days of receipt		Enquiries answered within timeframe.	

Performance Targets	Performance Achieved
<p>(iii) Heritage training programmes continued for local councils</p> <p><i>Quantity</i></p> <p>◆ estimate 5</p> <p><i>Quantity</i></p> <p>◆ Refinements incorporated into package as appropriate</p>	<p>National training programmed not implemented due to delay in production of training guides because of impending changes to the RMA currently before Parliament.</p> <p>Training package being refined and updated in light of imminent changes to the RMA.</p>

OUTPUT CLASS 3 – STATUTORY PROTECTION PROCESSES UNDER THE HISTORIC PLACES ACT (HPA) and RESOURCE MANAGEMENT ACT (RMA)

Performance Targets		Performance Achieved	
<i>Costs</i>			
Income budget	\$1,220,870	Income Actual	\$1,405,764
Expenditure budget	\$1,220,870	Expenditure Actual	\$1,437,946
<p>(i) Archaeology authority applications processed (An archaeological authority is a consent to damage, destroy or modify an archaeological site)</p> <p><i>Quantity</i></p> <p>◆ 150</p> <p><i>Quality</i></p> <p>◆ Ensure assessment is consistent with accepted archaeological practice</p> <p>◆ Legislative, Trust and Local Authority (LA) standards met</p> <p><i>Timeliness</i></p> <p>◆ Statutory and LA timeframes met</p>		<p>179 applications received 175 applications granted 4 applications declined 2 applications withdrawn</p> <p>◆ Assessments were consistent with archaeological practice.</p> <p>◆ Standards met</p> <p>Authorities were processed within the specific timeframes as set in each case.</p>	
<p>(ii) Assessment of and submissions where necessary on LA planning documents</p> <p><i>Quantity</i>³</p> <p>◆ 60 plans assessed/submissions made</p> <p><i>Quality</i></p> <p>◆ Legislative, Trust and LA standards met</p> <p><i>Timeliness</i></p> <p>◆ Statutory and LA timeframes met</p>		<p>312 planning documents assessed/submissions made</p> <p>Standards met.</p> <p>Submissions were made within the specific timeframes as set in each case.</p>	

Performance Targets	Performance Achieved
<p>(iii) Responses to resource consent applications on registered/listed places, Maori and archaeological sites as required by the RMA.</p> <p><i>Quantity</i>³</p> <p>◆ 1,500</p> <p><i>Quality</i></p> <p>◆ Legislative, Trust and LA standards met</p> <p><i>Timeliness</i></p> <p>◆ Statutory and LA timeframes met</p>	<p>2,810 responses made</p> <p>Standards met.</p> <p>Submissions were made within the specific timeframes as set in each case.</p>
<p>(iv) Enforce provisions of the HPA in respect of archaeological sites.</p> <p><i>Quantity</i></p> <p>◆ 3</p>	<p>◆ 3</p>
<p>(v) Upgrade system for providing heritage covenants.</p> <p><i>Quality</i></p> <p>◆ Inventory of covenants updated</p>	<p>◆ Inventory updated.</p>

OUTPUT CLASS 4 – MAINTENANCE, MANAGEMENT & PROVISION OF ACCESS TO CROWN OWNED PROPERTIES

Performance Targets		Performance Achieved	
<p><i>Costs</i></p> <p>Income budget \$759,597</p> <p>Expenditure budget \$759,597</p>		<p>Income Actual \$915,116</p> <p>Expenditure Actual \$903,735</p>	
<p>(i) Crown owned properties maintained, managed and publicly accessible where appropriate</p> <p><i>Quantity</i></p> <p>◆ 21 properties</p> <p><i>Quality</i></p> <p>◆ Statutory, ICOMOS and Trust standards met</p>		<p>◆ 21 properties maintained and managed in accord with conservation and management plan for properties.</p> <p>◆ Standards met</p>	
<p>(ii) Visitor numbers maintained at Crown owned staffed properties at 2000/01 levels.</p> <p><i>Quantity</i></p> <p>◆ Visitors in 2000/01 were 82,290</p> <p><i>Quality</i></p> <p>◆ 98% visitor satisfaction with staff service monitored through verbal and written comments at staffed properties.</p>		<p>Visitors in 2001/02 were 57,240</p> <p>No complaints received in visitor books at properties on staff service.</p>	
<p>(iii) Income at Crown owned staffed properties from venue hire, functions and donations at 2000/01 levels or better.</p> <p><i>Quantity</i></p> <p>◆ Income in 2000/01 was \$83,286</p> <p><i>Costs</i></p> <p>◆ Budgeted Income \$183,315</p> <p>◆ Budgeted Expenditure \$374,058</p> <p><i>Timeliness</i></p> <p>◆ Activities undertaken by 30 June 2002</p>		<p>From venue hire, functions and donations income in 2001/02 was \$129,197</p> <p>◆ Actual Income \$204,670</p> <p>◆ Actual Expenditure \$393,345</p> <p>◆ Activities completed by 30 June 2002</p>	

OUTPUT CLASS 5 – HERITAGE EDUCATION, ADVOCACY & PROMOTIONAL SERVICES INCLUDING MANAGEMENT OF TRUST-OWNED PROPERTIES

Performance Targets		Performance Achieved	
<i>Costs</i>			
Income budget	\$2,262,161	Income Actual	\$2,544,470
Expenditure budget	\$2,262,161	Expenditure Actual	\$2,583,269
(i) 600 Events attended at regional and national level to ensure liaison with heritage stakeholders		625 meetings and events attended nationally and regionally by staff members	
(ii) 70 Branch committee meetings attended/held		175 Branch committee meetings attended/held.	
(iii) Provision of public education and promotional services on 70 occasions		245 ³ activities undertaken in provision of public education and promotional services	
(iv) Agreed parts of communication strategy implemented		Communications strategy not implemented pending review of the Marketing and Communications Plan	
(v) Trust web site maintained as key education and advocacy tool		Web site maintained and updated	
(vi) Services provided to all Trust members including quarterly magazine		Services provided to members with increased benefits for members created during the year	
(vii) Regular liaison achieved with key stakeholders		Achieved	
(iv) Visitor numbers maintained at staffed Trust properties at 2000/01 levels.			
<i>Quantity</i>			
◆ Visitors in 2000/01 were 64,471		Visitors in 2001/02 were 70,276	
<i>Quality</i>			
◆ 98% visitor satisfaction with staff service monitored through verbal and written comments.		No complaints received in visitor books at properties on staff service.	

Performance Targets	Performance Achieved
<p>(v) Income at staffed Trust properties from venue hire, functions and grants at 2000/01 levels or better.</p> <p><i>Quantity</i></p> <p>◆ Income in 2000/01 was \$112,522</p> <p><i>Costs</i></p> <p>◆ Total Budgeted Income \$390,106</p> <p>◆ Total Budgeted Expenditure \$997,434</p>	<p>Income in 2001/02 from venue hire, functions and grants was \$62,164</p> <p>◆ Total Actual Income \$374,835</p> <p>◆ Total Actual Expenditure \$977,402</p>
<p>(vi) Provision of education, advice and information to the general public on 4,000 occasions</p> <p><i>Timeliness</i></p> <p>◆ Activities undertaken by 30 June 2002</p>	<p>5,587 occasions on which education, advice and information was provided</p> <p>◆ Activities completed by 30 June 2002</p>

NOTES TO STATEMENT OF SERVICE PERFORMANCE

A number of the Performance Targets reported herein differ from those included in the Statement of Intent 2001–02 for Output 8, Vote: Arts, Culture and Heritage. The targets were updated to reflect revised forecasts for performance as a result of continual improvements by the regional teams of the Trust.

Note No	Further Explanation
1	Increased involvement across the country in the resource consent process and the associated statutory timelines for that has limited resources for registration work. Late in the year the Trust appointed a Registrar to lead registration work and to work with a new formed committee of the Board specifically on registration issues. These actions will lead to a greater emphasis placed on quality registration work by the Trust in the coming years.
2	As per the Historic Places Act registration proposals require assessment against statutory criteria, public notification (not required for Historic Areas) and submissions to be considered when received.
3	The continuing development of, and accessibility through, the regional presence of the Trust has again resulted in greater than expected performance across a number of the service performance measures during the year. The regional teams in this respect have been more successful than originally anticipated.
4	Work required to upgrade entries has been more extensive than first anticipated as a result of the research carried out as part of the Register Upgrade Project.

FINANCIAL REPORT

STATEMENT OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 30 JUNE 2002

Reporting Entity

The New Zealand Historic Places Trust / Pouhere Taonga (the "Trust") is a Trust established under section 4 of the Historic Places Act 1980 and continued under Section 38 of the Historic Places Act 1993. For accounting purposes the Trust is a Crown Entity. The financial statements have been prepared in accordance with the Public Finance Act 1989 and the Financial Reporting Act 1993.

Measurement Basis

The financial statements have been prepared on an historical cost basis, modified by the revaluation of certain fixed assets.

Accounting Policies

The following accounting policies which materially affect the measurement of financial performance and financial position have been applied:

Budget Figures

The budget figures are those approved by the Board at the beginning of the financial year. The budget figures have been prepared in accordance with generally accepted accounting practice and are consistent with the accounting policies adopted by the Board for the preparation of the financial statements.

Revenue

The Trust derives revenue through the provision of outputs to the Crown, from membership subscriptions and income from its investments.

Government and other grants are recognised when entitled.

Membership subscriptions are recognised in the period received.

Other revenue is recognised as income when earned.

Goods and Services Tax (GST)

All items in the financial statements are exclusive of GST with the exception of accounts receivable and accounts payable which are stated inclusive of GST.

Financial Instruments

The Trust is a party to financial arrangements as part of its everyday operations. These financial instruments include bank accounts, short-term deposits, debtors and creditors. Revenues and expenses in relation to all financial instruments are recognised in the statement of financial performance. All financial instruments are recognised in the statement of financial position.

Income Tax

The Trust is a public authority in terms of the Income Tax Act 1994 and consequently is exempt from income tax.

Inventories

Inventories are stated at the lower of cost or net realisable value after making appropriate provisions for obsolete items.

Investments

Investments are stated at the lower of cost or net realisable value. Any decreases are recognised in the Statement of Financial Performance.

Accounts Receivable

Accounts receivable are stated at their expected realisable value after providing for doubtful and uncollectable debts.

Fixed Assets

Property, Plant and Equipment

Land and buildings are stated at fair value as determined by an independent registered valuer (Beca Valuations Ltd, as at 30 June 2002). Fair value is determined using market-based evidence where ever possible and otherwise depreciated replacement cost. Land and buildings are revalued every five years. Additions between revaluations are recorded at cost.

The results of revaluing land and buildings are credited or debited to an asset revaluation reserve. Where a revaluation results in a debit balance in the revaluation reserve, the debit balance will be expensed in the statement of financial performance.

The Trust has interest in Land and Buildings in the following categories:

(i) *Trust owned Land and Historic Buildings*

These are properties for which the Trust has freehold title.

Trust owned historic buildings are not depreciated as it is anticipated these buildings will be maintained in perpetuity in the same fashion as the Trust is required to for properties managed within the Reserves Act (see iii).

(ii) *Vested Land and Historic Buildings*

These properties have been formally vested in the Trust in terms of the Reserves Act 1977. A vesting order can only be revoked with the agreement of the Trust and consequently the Trust's interest is deemed to be permanent. Vested historic buildings are not depreciated as it is anticipated these buildings will be maintained in perpetuity in the same fashion as the Trust is required to for properties managed within the Reserves Act (see iii).

(iii) *Controlled and Managed Buildings*

These are properties for which the Trust has a control and management order from the Crown in terms of the Reserves Act 1977. The Crown can require the Trust to return these assets at any stage.

Costs incurred by the Trust in restoring these buildings to their original condition are capitalised. Costs of maintaining these assets once renovation is complete are charged to the period in which they are incurred.

Controlled and Managed Buildings are not depreciated. In accordance with s18(i) of the Reserves Act 1977 the purpose of the Trust's management is to protect and preserve such places 'in perpetuity'.

Depreciation

Depreciation is provided on a straight line basis at a rate that will write off the cost of the assets to their estimated residual value over their useful lives.

The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Office Equipment	5 years
Furniture	5 years
Computer Hardware	3 years
Computer Software	3 years
Leasehold Improvements	5 years

Chattels, Artefacts and Library

Purchases are stated at cost. Items donated or bequeathed to the Trust are recorded at their fair value. Depreciation has not been provided on these assets which are managed to be preserved in perpetuity as required by the Historic Places Act 1993.

Cost Allocation

Direct costs are charged directly to specific outputs . Indirect costs are allocated across outputs using actual time spent on each activity as the cost driver.

"Direct costs" are those costs attributable to a significant activity.

"Indirect costs" are those costs which cannot be identified in an economically feasible manner with a specific significant activity. An analysis of time spent by staff on outputs has been used to allocate indirect costs across the outputs.

Cost of Service Statements

The cost of service statement, as reported in the statement of objectives and service performance, report the net cost of services for the outputs of the Trust and are represented by the costs of providing the output less all the revenue that can be allocated to these activities.

Provision for Employee Entitlements

Provision is made in respect of the Trust's liability for annual leave, long service and retirement leave. Annual leave liability that is expected to be settled within 12 months of reporting date, are measured at nominal values on an actual entitlement basis at current rates of pay.

Entitlements that are payable beyond 12 months, such as long service leave and retirement leave are calculated on an entitlement basis. The liability for retiring and long service leave has been calculated on an actuarial basis.

Statement of Cash Flows

Cash means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Trust invests as part of its day to day cash management.

Operating activities include all activities other than investing and financing activities. The cash inflows include all receipts from sale of goods and services and other resources of revenue that support the Trust's operating activities. Cash outflows include payments made to employees, suppliers and taxes.

Investing activities are those activities relating to the acquisition and disposal of current and non-current securities and any other non-current assets.

Commitments

Future payments are disclosed as commitments at the point a contractual obligation arises, to the extent that they are equally unperformed obligations. Commitments relating to employment contracts are not disclosed.

Contingent Liabilities

Contingent liabilities are disclosed at the point at which the contingency is evident.

Finance Leases

Leases which effectively transfer to the Trust substantially all the risks and benefits incident to ownership of the leased item are classified as finance leases. These leases are capitalised at the lower of the fair value of the asset or the present value of the minimum lease payments. The leased assets and corresponding lease liabilities are recognised in the statement of financial position. The leased assets are depreciated over the period the Trust is expected to benefit from their use.

Operating leases

Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased items are classified as operating leases. Operating lease expenses are recognised on a systematic basis over the period of the lease.

Donations and Bequests

Donations and bequests received without restrictive conditions are treated as operating revenue on receipt in the statement of financial performance. Those with restrictive conditions are treated as Other Revenue and transferred to Specified Funds and Bequests from Accumulated Funds. The net on each of these funds from interest earned and payments made is treated in the same manner.

Changes in Accounting Policies

The Trust has changed its accounting policy for the valuation of land and buildings in order to comply with FRS-3, Property Plant and Equipment. This standard came into effect for periods ending 31 March 2002. It requires the Trust to revalue its land and buildings at fair value which has been determined by reference to the highest and best use of those assets. The previous policy had been to value the assets using the latest Rating Valuation.

The effect of this change has been to increase the value of the land and buildings by \$1,784,000. In accordance with the transitional provisions of FRS-3, the financial effect of this change in accounting policy has been recognised in the statement of movement of equity.

There have been no other changes in accounting policies since the date of the last audited financial statements.

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2002

	Note	Actual 2002 \$	Budget 2002 \$	Actual 2001 \$
EQUITY				
Accumulated Funds	1(a)	5,773,651	5,726,127	5,726,127
Specified Funds & Bequests	1(b)	3,046,879	3,147,231	3,147,231
Trust Property Maintenance & Development Fund	1(c)	95,086	95,086	95,086
Revaluation Reserve	1(d)	10,157,893	8,373,893	8,373,893
Total Equity		19,073,509	17,342,337	17,342,337
Equity is represented by:				
NON-CURRENT ASSETS				
Fixed Assets	2	16,205,140	14,403,465	14,458,466
Total Non-Current Assets		16,205,140	14,403,465	14,458,466
CURRENT ASSETS				
Petty Cash & Imprest Balances		16,878	16,878	16,878
Cheque & Call Deposits	3	2,373,938	2,585,000	2,700,690
Specified Fund & Bequest Deposits	3	1,156,579	1,021,993	935,841
Accounts Receivable		34,154	40,000	50,687
Stock on Hand		25,001	15,000	12,770
Total Current Assets		3,606,550	3,678,871	3,716,866
CURRENT LIABILITIES				
Accounts Payable and Accruals		513,793	520,000	544,026
Employee Entitlements		146,778	145,000	124,353
GST Payable		31,378	45,000	107,988
Total current liabilities		691,949	710,000	776,367
Working Capital Surplus		2,914,600	2,968,871	2,940,499
NON-CURRENT LIABILITIES	4	46,231	30,000	56,628
NET ASSETS		19,073,509	17,342,337	17,342,337



Dame Anne Salmond
Chairperson



Dr William Tramposch
Chief Executive

The attached notes and Statement of Accounting Policies
form part of these Financial Statements.

STATEMENT OF MOVEMENTS IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2002

	Note	Actual 2002 \$	Budget 2002 \$	Actual 2001 \$
Equity as at 1 July 2001		17,342,337	17,342,337	17,023,139
Overall Surplus/(Deficit) for the year	1(a)	(52,828)	0	(367,802)
Increase (Decrease) in Revaluation Reserve	1(d)	1,784,000	0	687,000
Total recognised Revenues & Expenses for the year		1,731,172	0	319,198
Equity as at 30 June 2002		19,073,509	17,342,337	17,342,337

*The attached notes and Statement of Accounting Policies
form part of these Financial Statements.*

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2002

	Note	Actual 2002 \$	Budget 2002 \$	Actual 2001 \$
OPERATING REVENUE				
Government Grant		3,985,778	3,982,000	3,985,778
New Zealand Lottery Grants Board	12	503,937	18,421	443,117
Interest	3	180,375	123,685	240,301
Donations		83,130	87,430	80,220
Membership and Subscriptions		600,162	703,000	670,238
Property Income	5	554,906	544,999	510,200
Merchandising		112,934	60,000	121,636
Other	12	327,618	11,465	48,242
		<u>6,348,840</u>	<u>5,531,000</u>	<u>6,099,732</u>
OPERATING EXPENDITURE				
Audit Fees – External Audit		22,000	27,000	27,500
Board Fees	10	22,430	30,000	30,715
Depreciation	2a	37,325	55,000	48,904
Bad & Doubtful Debts		9,809	0	0
Interest		0	8,500	8,436
Rental Expenses on Operating Leases		90,968	92,000	84,602
Finance Charges on Finance Leases		2,101	12,000	11,812
Salary and Wages	12	3,289,257	2,938,000	2,829,187
Other Operating	12	2,927,778	2,368,500	3,317,653
Restructuring		0	0	108,725
Total Expenditure		<u>6,401,668</u>	<u>5,531,000</u>	<u>6,467,534</u>
Operating surplus (deficit) for the year		<u>(52,828)</u>	<u>0</u>	<u>(367,802)</u>

♦ Refer Note 12 for an explanation on variance from budget.

*The attached notes and Statement of Accounting Policies
form part of these Financial Statements.*

STATEMENT OF CASH FLOWS**FOR THE YEAR ENDED 30 JUNE 2002**

	Note	Actual 2002 \$	Budget 2002 \$	Actual 2001 \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash was received from:				
Government Grant		3,985,778	3,982,000	3,985,778
Lottery Grants Board		503,937	18,421	443,117
Other Operating Activities		1,695,283	1,450,000	1,408,280
Interest		180,375	123,685	240,301
		<u>6,365,373</u>	<u>5,574,106</u>	<u>6,077,476</u>
Cash was applied to:				
Payments to suppliers and employees		(6,394,777)	(5,515,144)	(6,546,623)
Interest		o	(8,500)	(8,436)
Goods and Services Tax		(76,610)	(80,000)	(183,895)
		<u>(6,471,387)</u>	<u>(5,603,644)</u>	<u>(6,738,954)</u>
Net cash from operating activities	6	<u>(106,014)</u>	<u>(29,538)</u>	<u>(661,478)</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash was applied to :				
Purchase of fixed assets		o	o	4,548
Net cash from investing activities		<u>o</u>	<u>o</u>	<u>(4,548)</u>
Net increase (decrease) in cash		<u>(106,014)</u>	<u>(29,538)</u>	<u>(666,026)</u>
Cash as at 1 July 2001		<u>3,653,409</u>	<u>3,653,409</u>	<u>4,319,435</u>
Cash as at 30 June 2002		<u>3,547,395</u>	<u>3,623,871</u>	<u>3,653,409</u>
Represented by:				
Petty Cash & Imprest Balances		16,878	16,878	16,878
Cheque & Call Deposits		2,373,938	2,585,000	2,700,690
Specified Fund & Bequest deposits		1,156,579	1,021,993	935,841
		<u>3,547,395</u>	<u>3,623,871</u>	<u>3,653,409</u>

*The attached notes and Statement of Accounting Policies
form part of these Financial Statements.*

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

NOTE 1: Equity

	2002	2001
	\$	\$
1(a) Accumulated Funds		
Balance at 1 July 2001	5,726,127	5,727,611
Overall Surplus (Deficit) for the year	(52,828)	(367,802)
Transfer to Specified Funds and Bequests – prior years	(56,865)	0
Transfer from Specified Funds and Bequests – prior years	22,578	0
Transfer to Specified Funds and Bequests – current year	(854,174)	(253,268)
Transfer from Specified Funds and Bequests – current year	988,723	514,672
Transfer from Trust Property Maintenance and Development Fund	0	104,914
Balance at 30 June 2002	<u>5,773,561</u>	<u>5,726,127</u>

1(b) Specified Funds and Bequests

	01/07/01	Receipts	Interest Expendi- ture	30/06/02
	\$	\$	\$	\$
NZ Lottery Grants Board				
Interpretation of the Stone Store	(33,790)	95,372	(16,146)	45,436
Highwic Conservation Plan	(1,524)			(1,524)
Highwic Art Collection		15,000		15,000
Archaeology at Papamoa	(944)	5,000	272	4,328
Kerikeri Mission House Conservation	(102,131)	125,000		(19,285)
Heritage Guidelines – Various	2,649			2,649
Clarkes Mill Engineering Specifications		5,000		5,000
Kemp House Restoration		86,850	(8,400)	78,450
Ruatuna Homestead Collection		5,000		5,000
Ruatuna Sprinkler Design		6,840		6,840
Other Funds & Bequests				
Stout Bequest	1,191		(25)	1,166
Stringer Bequest	7,477		417	7,894
Zohrab Trust Bequest	186,251		9,357	(1,970)
Hudson Bequest	231,758		12,347	244,105
McKay Bequest	159,705		8,635	(1,708)
Kemp Chimney Fund	11,445	2,051	912	(2,263)
Richardson Bequest	33,882		1,837	(444)
Turanga Property Fund	10,813		602	11,415
Brunner			(18,524)	(18,524)
Conservation Storage Materials		1,778		1,778
Environment Bay of Plenty		20,302	(10,464)	9,838
Highwic Concert Advertising			(2,521)	(2,521)

i(b) Specified Funds and Bequests – continued

	01/07/01	Receipts	Interest	Expendi- ture	30/06/02
	\$	\$	\$	\$	\$
Kerikeri Mission School Iron Steel		13,450		(5,435)	8,015
Kerikeri Mission School Store Display		19,500		(15,754)	3,746
McBernie Estate		10,167	532		10,699
Ophir		1,546		(655)	891
Ruatuna Historical Research Report				(4,364)	(4,364)
Thames School Mines Roof		6,970			6,970
Spencer Bequest		138,662	3,774		142,436
Williams Bequest	7,682		430		8,112
Bell House Fund	1,415	30,747		(30,487)	1,675
Ruatuna Fund	42,524	32,104	1,544	(30,877)	45,295
Stone Store – Other	8,534	54,113	2,341	(52,795)	12,193
Property Fund	46,249		2,548		48,797
Rosier Bequest	107,596		5,694		113,290
Sir J L Campbell	1,324		1,264		2,588
Timeball Video		9,773		(8,800)	973
Timeball Conservation Plan	(3,174)				(3,174)
Totora Power Supply				(15,723)	(15,723)
Totora Redevelopment Project		124,750	1,048	(22,343)	103,455
Archaeology – Equipment Purchase	11,739				11,739
Crown Prop. Main. Development Fund	1,097,584			(152,683)	944,901
Maori Heritage Development Fund	924,159			(359,648)	564,511
Trust Register Upgrade Fund	394,816			(207,409)	187,407
Otago Chinese Settlement Project		4,500			4,500
Branch Committee Meeting Fund		20,343			20,343
Total Funds & Bequests	3,147,231	834,818	53,554	(988,723)	3,046,882

i(c) Trust Property Maintenance Development Fund

	2002	2001
	\$	\$
Balance at 1 July 2001	95,086	200,000
Transfer to Accumulated Funds	0	(104,914)
Balance at 30 June 2002	95,086	95,086

i(d) Revaluation Reserve

	2002	2001
	\$	\$
Balance at 1 July 2001	8,373,893	7,686,893
Current year revaluations		
Land owned and vested	(316,500)	120,000
Buildings owned and vested	2,100,500	567,000
	1,784,000	687,000
Balance at 30 June 2002	10,157,893	8,373,893

NOTE 2: Fixed Assets

	Cost or Valuation 2002 \$	Accumulated Depre- ciation 2002 \$	Net Current Value 2002 \$	Cost or Valuation 2001 \$	Accumulated Depre- ciation 2001 \$	Net Current Value 2001 \$
At Valuation						
Trust owned Land	5,901,000	0	5,901,000	4,878,500	0	4,878,500
Trust owned Buildings	5,615,000	0	5,615,000	4,705,500	0	4,705,500
Vested Land	1,433,000	0	1,433,000	2,772,000	0	2,772,000
Vested Buildings	2,976,000	0	2,976,000	1,785,000	0	1,785,000
At Cost						
Managed Buildings	87,727	0	87,727	87,727	0	87,727
Artifacts and Chattels	121,530	0	121,530	121,530	0	121,530
Furniture and Equipment	290,342	244,780	45,562	290,342	217,437	72,905
Computer Equipment	104,440	99,867	4,573	104,440	95,164	9,276
Computer Software	112,102	112,102	0	112,102	108,100	4,002
Farm Equipment	1,850	1,664	186	1,850	1,295	555
Leasehold Improvements	4,548	1,819	2,729	4,548	910	3,638
Library	17,833	0	17,833	17,833	0	17,833
	16,665,372	460,232	16,205,140	14,881,372	422,906	14,458,466

NOTE 2a: Depreciation

	2002 \$	2001 \$
Furniture and Equipment	27,342	29,513
Computer Equipment	4,703	8,516
Computer Software	4,002	9,595
Farm Equipment	369	370
Leasehold Improvements	909	910
	37,325	48,904

NOTE 3: Investments

Investments are on terms ranging from on-call through to 90 days depending on the forecast cashflow requirements. During the year the average interest rate received has been 5%.

NOTE 4: Term Liabilities

	2002 \$	2001 \$
Non-Current		
Lease Liabilities	0	0
Retirement and Long Service Leave	46,231	56,628
	46,231	56,628

NOTE 5: Property Income

	2002	2001
	\$	\$
Functions	121,783	110,202
Admissions	258,494	249,986
Rents	136,736	88,598
Other	37,893	61,414
	<u>554,906</u>	<u>510,200</u>

NOTE 6: Reconciliation of the Net Overall Surplus (Deficit) with the Net Cash Flows from Operating Activities

	2002	2001
	\$	\$
Net Overall Surplus (Deficit)	(52,828)	(367,802)
Add non-cash items		
Depreciation	37,325	48,904
Loss on sale	0	0
	<u>(15,503)</u>	<u>(318,898)</u>
Movements in Working Capital		
Decrease (Increase) in Accounts Receivable	16,533	(22,256)
Decrease (Increase) in Stock	(12,231)	(3,593)
Increase (Decrease) in GST	(76,610)	(183,895)
Increase (Decrease) in Accounts Payable	(18,204)	(132,836)
Net cash flow from operating activities	<u>(106,015)</u>	<u>(661,478)</u>

NOTE 7: Financial Instruments

Financial instruments which potentially subject the Trust to credit risk consist of bank balances, accounts receivable, accounts payable and term liabilities.

There were no differences between fair value and carrying values of financial instruments as at 30 June 2002 and 30 June 2001.

The Trust seeks to minimise its exposure to credit risk by investing only with registered banks.

NOTE 8: Related Parties

The Trust received a substantial portion of its revenue from the Ministry for Culture and Arts and the New Zealand Lottery Grants Board. All other transactions with public sector entities were carried out on an arm's length basis and in the normal course of business.

NOTE 9: Post Balance Date Events

There are no material post balance date events.

NOTE 10: Board and Council Fees

	2002	2001
	\$	\$
Member:		
Dame C Tizard	1,815	6,190
Mr P Adds	500	2,250
Dr H Allen	2,500	2,500
Mrs T Davis	5,000	4,790
Mr C Flinkenberg	1,250	1,250
Dr M Kawharu	750	0
Mr J Klaricich	1,740	2,110
Mr M Mouat	1,375	3,250
Mr D Oldham	1,750	1,250
Dame A Salmond (Chair)	750	500
Dr M Soutar	1,250	0
Mr I Taylor	2,250	3,250
Mrs M Tini	500	1,625
Mr H Te Whaiti	250	750
Mr W Vercoe	750	1,000
	22,430	30,715
	22,430	30,715

NOTE 11: Employee Remuneration

	No. of Employees	
	2002	2001
	\$	\$
Total Remuneration and Benefits		
110–120	0	1
120–130	1	0

The chief executive's remuneration is in the \$120,000–\$130,000 band.

NOTE 12: Statement of Financial Performance – Actual to Budget Variance

No budgeted income was included for grants from the NZ Lottery Grants Board. It is only during the year that funding applications to the NZ Lottery Grants Board are found to be successful for projects submitted. Other income is greater than budget as a result of, for example, bequests income and income for the Totora Redevelopment Project which is supported with funding from NZ meat industry companies.

Other operating expenditure is greater than budget as the core operating budget does not include expenditure on special projects where one-off sources of funding is used to cover expenditure, e.g. Lottery funded projects. The budget when approved did also not include planned expenditure on the three projects with specific Crown funding; Crown Property Development, Upgrade of the Register and Maori Heritage Services. This impacts on Salaries & Wages and Other Operating costs.

STATEMENT OF COMMITMENTS

	2002	2001
	\$	\$
Operating Commitments		
Less than 1 year	175,131	193,785
1–2 years	107,893	181,465
2–5 years	10,972	222,448
5 plus years	0	9,204
	293,996	606,902
	293,996	606,902

Commitments relate to non-cancellable accommodation and equipment leases and contracted repairs and Maintenance.

STATEMENT OF CONTINGENT LIABILITIES

As at 30 June 2002 there were no contingent liabilities (2000/01 \$nil).

**Audit New Zealand****REPORT OF THE AUDITOR-GENERAL****TO THE READERS OF THE FINANCIAL STATEMENTS OF
NEW ZEALAND HISTORIC PLACES TRUST
FOR THE YEAR ENDED 30 JUNE 2002**

We have audited the financial statements on pages 15 to 41. The financial statements provide information about the past financial and service performance of the New Zealand Historic Places Trust and its financial position as at 30 June 2002. This information is stated in accordance with the accounting policies set out on pages 26 to 31.

Responsibilities of the Trust

The Public Finance Act 1989 requires the Trust to prepare financial statements in accordance with generally accepted accounting practice in New Zealand that fairly reflect the financial position of the New Zealand Historic Places Trust as at 30 June 2002, the results of its operations and cash flows and service performance achievements for the year ended on that date.

Auditor's responsibilities

Section 15 of the Public Audit Act 2001 and Section 43(i) of the Public Finance Act 1989 require the Auditor-General to audit the financial statements presented by the Trust. It is the responsibility of the Auditor-General to express an independent opinion on the financial statements and report that opinion to you.

The Auditor-General has appointed E M Mason, of Audit New Zealand, to undertake the audit.

Basis of opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- ◆ the significant estimates and judgements made by the Trust in the preparation of the financial statements; and
- ◆ whether the accounting policies are appropriate to the New Zealand Historic Places Trust's circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with the Auditing Standards published by the Auditor-General, which incorporate the Auditing Standards issued by the Institute of Chartered Accountants of New Zealand. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have carried out an assurance related assignment for the New Zealand Historic Places Trust regarding the appropriateness of service performance measurement. Other than this assignment and in our capacity as auditor acting on behalf of the Auditor-General, we have no relationship with or interests in the New Zealand Historic Places Trust.

Unqualified opinion

We have obtained all the information and explanations we have required.

In our opinion the financial statements of the New Zealand Historic Places Trust on pages 15 to 41:

- ◆ comply with generally accepted accounting practice in New Zealand; and
- ◆ fairly reflect:
 - New Zealand Historic Places Trust's financial position as at 30 June 2002;
 - the results of its operations and cash flows for the year ended on that date; and
 - its service performance achievements in relation to the performance targets and other measures adopted for the year ended on that date.

Our audit was completed on 25 October 2002 and our unqualified opinion is expressed as at that date.



E M Mason
Audit New Zealand
On behalf of the Auditor-General
Wellington, New Zealand